



Scarecrow Festival 2017

October 19-21: 10am-6pm
Retail Exhibitors Application and Contract

Company Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Primary Contact: _____ Number: _____

Primary Email: _____ Website: _____

Items to be sold: _____

- By signing below you are saying that you have read and understand the information enclosed within this application as well as the Policies and Procedures. My signature below indicates that I agree to abide by the policies and procedures of the Thanksgiving Point Scarecrow Festival, including those regarding set up, take down, cleanup and sales procedures. By failing to comply with the policies and procedures, I understand that I may jeopardize my participation with Thanksgiving Point in the future.

Mark the box of what day(s) you would like to participate in. All Three Days Thurs 10/19 Fri 10/20 Sat 10/21

Signature _____

Date _____

10x 10 Space (Tent is provided) = \$50 per day

One 110 Volt/20 Amp Outlet = \$65*

Total: \$ _____

Payment Information will be shredded after the event

Check made out to Thanksgiving Point & mailed to: Signature Experiences, 3003 N. Thanksgiving Way Lehi, UT 84043

Credit Card: _____ Exp _____ CVV _____

Name on the Card: _____

Billing Address: _____

Policies & Procedures

Please Initial

Agreement: Vendors may not sublet their booth space. Exhibitors must list all products and services that will be promoted or sold at their booth. **Please keep a copy of the contract and Policies and Procedures for your own records.** A letter of confirmation will be emailed notifying you of your final acceptance status.

Please Initial

Booth Space: Tents are provided to you from Thanksgiving Point. Booths will be assigned on a first come, first served basis once application is received and approved, and all monies owed are paid. Thanksgiving Point reserves the right to move exhibitors if deemed necessary. **Thanksgiving Point does not provide tables or chairs for this event.**

Please Initial

Cancellations: If the show is cancelled by Thanksgiving Point for any reason, other than an act of God or an act of war, the amount paid by exhibitor will be refunded. Scarecrow Festival is a rain or shine event. Refunds will not be given in case of inclement weather. If you cancel one month or more prior to the event, all monies paid will be returned, less a \$30 administration fee. If you cancel within one month before Scarecrow Festival, and if Thanksgiving Point cannot resell your booth space, you will be charged the full amount of the booth space. All cancellations must be submitted in writing. Exhibitors forfeit booth space if they have not arrived an hour prior to beginning of event. "No Show" Exhibitors will not be refunded, and will risk exclusion future participation in Thanksgiving Point Events.

Please Initial

Cleanliness: Exhibitors are responsible for the cleanup of their booth space. Fines up to \$200 will be charged for booths left unkempt.

Please Initial

Confidentiality: All information on this contract, including payment information and fees paid, between signed party and Event Manager is to be kept confidential. Information will not be shared or sold by either party. Sharing of information may result in loss of vendor relationship and fines.

Please Initial

Electricity: All electricity needs must be requested and paid for with this application. **Vendors are responsible for their own extension cords.** Please provide real power numbers running at maximum capacity. If we are not informed of proper requirements, we may not be able to provide service – BE SPECIFIC!

Please Initial

Facilities: Thanksgiving Point reserves the right to move any equipment (i.e. tables, chairs...) that are in violation of fire code regulations or can be considered hazardous.

Please Initial

Food & Beverage: Coca Cola is a proud sponsor of Thanksgiving Point, and as of April 2016 Thanksgiving Point will maintain control over sale of all beverages, including which beverages will be sold. All bottled beverages will be provided by Thanksgiving Point to the Vendor on a consignment basis. As always, only Coca Cola products can be sold on property, including Coca Cola water products (Dasani and Smart Water). They will be sold in 20 oz. bottles for \$2.50.

Please Initial

General Etiquette: Thanksgiving Point is an alcohol free environment.

Please Initial

Insurance: Exhibitors hereby agree to indemnify and hold Thanksgiving Point harmless from any liability arising out of the exhibitor's use of Thanksgiving Point during the show including load in, set up, tear down, and load out. Exhibitor is required to obtain a certificate of insurance for general liability (\$1,000,000 Per Occurrence and \$2,000,000 General Aggregate), Automobile and Workers Compensation naming "Thanksgiving Point (et. al.)" as additionally insured with coverage for all dates of event including load in and load out.

Please Initial

Load-in/Load-out: Scarecrow Festival will take place in the amphitheater of the Thanksgiving Point Ashton Gardens. Because we want to keep the Gardens beautiful, we will be having all vendors load in through the maintenance gate north of the Museum of Natural Curiosity. Load in will begin at 8:00am Thursday, Friday, and Saturday October 19-21. Vendors who have not arrived to the Thanksgiving Point Gardens by 9:00 am will forfeit their booth space without further compensation. Load out will commence at 6:00pm. Vendors may not load out

early and will be fined for leaving before the event ends. **More load in/out information will be sent as the event gets closer.**

Please Initial

Market Hours: Scarecrow Festival begins at 10 am on Thursday, Friday, and Saturday October 19-21. Vendors are expected to be ready to go by 9:30am on both days. Event will close at 6:00 pm both days with clean up following on Saturday.

Please Initial

Non-Discrimination: Thanksgiving Point and its staff welcome all, regardless of race, creed, color, sex, religion, sexual orientation, age, nationality, or marital status.

Please Initial

Payment: Total amount is due with signed contract to reserve a booth. All returned checks will be assessed a \$15 charge the first time they are returned and a \$20 charge if returned a second time.

Please Initial

Security: Despite arrangements made by Thanksgiving Point provides 24/7 security protection across property, however vendor is ultimately responsible for their equipment and merchandise, Thanksgiving Point is not liable for losses or damages of any kind.

Please Initial

Taxes and Licensing: The Utah State Tax Commission requires vendors who engage in direct sales at Thanksgiving Point to pay sales tax to the state. You will need to obtain a temporary sales tax ID number specifically for this event. This fee is not included in the booth cost and is to be paid to the Utah State Tax Commission.

Thank you in advance for your cooperation during Scarecrow Festival. Please return the entire completed application, with payment, to the following email.

SigExperiences@ThanksgivingPoint.org

Or mail to:

Thanksgiving Point
Attn: Signature Experiences
3003 N. Thanksgiving Way
Lehi, UT 84043

Thank you!